



DHL EUROCONNECT, DHL EURAPID, DHL HOME DELIVERY
INTERNATIONAL AND DHL EUROLINE

CUSTOMS INFORMATION - EXPORT

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Introduction

This document contains general information about customs and is intended to assist with shipping from Sweden to a country subject to customs. It applies to services such as DHL Euroconnect, DHL Eurapid, DHL Home Delivery International, and DHL Euroline.

Please note that deviations from the provided information may occur for specific shipments, events, or due to changes after its publication. It is important to note that the exporter/importer bears full responsibility for providing complete and accurate documentation.

For further information on export and import processes, please contact the Swedish Customs. You can also refer to our terms and conditions at [DHL.se/Freight](https://www.dhl.se/Freight) for more details.

Countries subject to customs

Countries subject to customs are countries outside the EU and it is possible to ship to Albania, Andorra, Armenia, Azerbaijan, Bosnia and Herzegovina, Georgia, Gibraltar, Kazakhstan, Kosovo, Kyrgyzstan, Moldova, Montenegro, North Macedonia, Norway, San Marino, Switzerland, Serbia, Tajikistan, Turkey, Ukraine, United Kingdom and Uzbekistan.

In addition, there are regions within EU that have special rules and where documents are required for customs, for instance the Åland islands and the Canary Islands as they are not part of EU's tax union. For Cyprus, documentation is needed to issue T2L documents based on the goods' status within the EU.

It also happens that documentation may be required for transit through a country or region outside the EU, for example, for shipments to Ireland and Northern Ireland that transit via Great Britain.

Our customs services

For a complete list of our customs services and prices, please visit [dhl.se/Freight](https://www.dhl.se/Freight).

Export and import declaration

DHL can take care of the entire or part of the customs process.

DHL can perform both export and import declaration for the consignor and/or consignee. The only thing that is needed from the customer are supporting documents. Two harmonized codes are included in the declaration, additional are charged for every additional harmonized code.

Own declaration

It is possible for customer to have self-customs clearance, for instance with another customs agent.

If another customs agent handles the export, it is necessary to provide a copy of the Export Accompanying Document (EAD/Export Declaration) along with the invoice.

For shipments to Norway, if another customs agent is responsible for the TVINN declaration, it is necessary to provide a copy of the document.

If the shipment is destined for Great Britain and DHL is not handling the import process, it is the customer's responsibility to ensure that the customs broker is authorized to clear goods at the Port of Immingham and utilizes the Destin8 customs clearance software. Please note that utilizing another customs agent in Great Britain is only feasible for direct deliveries, such as with the DHL Euroline service.

Joint declaration

We can provide a customized solution for joint clearance of multiple shipments. For more information, please reach out to your sales contact.

What is needed for a shipment under customs?

When shipping to a country that requires customs procedures, documentation is necessary for both export and import declarations. When DHL handles an export or import declaration, supporting documents are required. These documents primarily include an invoice, but they can also be supplemented with additional documents such as transport documents, a packing list, or, in specific cases, authorizations and licenses.

Invoice

The content of the invoice or the supplemented documents

- * Seller's name and address including VAT/organization number.
- * Buyer's name and address including VAT/organization number. For a shipment to Great Britain: the importer's EORI number is required.
- * Date of issue.
- * Invoice number.
- * Number of packages and total gross weight.
- * Type of goods and harmonized codes.
- * The quantity of the goods.
- * Price for every harmonized code and currency.
- * Any discounts and what type of discount.
- * Delivery term that matches the corresponding shipment data.
- * Total net weight and net weight per harmonized code.^
- * Country of origin per harmonized code.^

^When shipping to GB: If more than 10 goods items or several of same harmonized code, it needs to be broken down and summarized with a summation of net weight, gross weight, quantity and value per harmonized code and country of origin.

Proforma invoice

For goods that are not sold, a proforma invoice can be issued, for example in the case of replacement and warranty goods, samples, promotional items, gifts, returned goods and advertising prints.

The content of the invoice is basically the same as for a commercial invoice, but in addition, the proforma invoice must state "No charge. Value for customs purposes only".

If a commercial invoice is not available, a proforma invoice can be issued instead. In such cases, it is important to state the reason for using it on the document.

Proof of origin

In order for the importer to receive preferential treatment, such reduced or zero rate of duty, declaration and statements of origin can be used if the goods are originated within the EU or are brought into free circulation. There are different rules depending on the origin, country of destination, trade agreements and type of proof of origin.

Below is information relevant when shipping to Switzerland, the United Kingdom (excluding Northern Ireland), and Turkey. However, proof of origin may also be relevant in other countries. It is recommended to consult with the customs offices to determine the specific requirements for your goods and the destination country.

Switzerland

For goods values up to EUR 6000, or regardless of value if customs authorization number is available, the below statement on the invoice can be used as a proof of origin.

The exporter of the products covered by this document (customs authorization no...) declares that, except where otherwise clearly indicated, these products are of EEC preferential origin

.....
Place and date
.....

(Signature of the export, in addition the name of the person signing the declaration has to be indicated in clear script)

Where there is no customs authorization number, the movement certificates EUR.1 can be used which is issued by the Chamber of Commerce. If EUR.1 is used, it must be stamped by Customs before the shipment departs from Sweden. DHL can arrange that the document is stamped by Customs as a value added service.

When a proof of origin is used and a customs authorization number is missing, the original documents need to be sent by post to: DHL Freight Sweden AB, Export Administration, BOX 832, 25108 Helsingborg.

United Kingdom (excluding Northern Ireland)

For values up to EUR 6000, or regardless of value if a REX number is available, the below statement on the invoice can be used as a proof of origin.

The exporter of the products covered by this document (Exporter Reference No ...) declares that, except where otherwise clearly indicated, these products are of ... preferential origin.

.....
(Place and date)

.....
(Name of the exporter)

EUR.1 cannot be used for shipments to United Kingdom.

Turkey

Where goods are manufactured or set in free circulation in the EU or Turkey, the movement certificate A.TR can be used in most cases.

The certificate must be stamped by Customs or by the exporter (if authorized to do it). DHL can arrange that the document is stamped by Customs as a value added service.

Contact the Swedish Customs to order forms or for information on how to fill out the certificate.

The original document of A.TR documents must be sent by the customer by post to the importer.

Other documents

If other documents are part of the supporting documents, such as packing list, CMR, etc., then they must be sent in with the invoice. In cases where authorizations and licenses are required, it must be clearly communicated and attached with the supporting documents.

Where and how do I send the documents?

Unless otherwise is agreed, you can attach your documents in your TA or booking system (for those that allow it, e.g. myDHL Freight) or send it by email to dhlfreight.int.se@dhl.com.

Documents must be sent as one document per shipment and clearly refer to the concerned shipment.

Original documents

For shipments to Switzerland where a proof of origin is used and customs authorization number is missing, original documents need to be sent by post to:

DHL Freight Sweden AB
Exportadministration BOX 832
25 108 Helsingborg

The documents must reference the specific shipment in question.

Additional information based on country of destination

When shipping to some countries there might be more relevant information to consider or be aware of.

United Kingdom (excluding Northern Ireland)

Power of attorney in the UK

To make an import declaration in the Great Britain, a power of attorney is needed between the importer and Gerlach UK (DHL's customs agent and affiliated company). In order to obtain a power of attorney, the importer must have a GB EORI number and a physical address in Great Britain. DHL in Sweden checks if there is an existing power of attorney or not.

In the case of delivery term DDP, it may be necessary to contact the importer to sign a power of attorney/Customs Clearance Authorization. Additionally, for term DAP (or similar), a Pricing Agreement for customs services may be required. If initial attempts are unsuccessful, the customer can be contacted and reminded accordingly.

Reminder fees applies where Customs Clearance Authorization or Pricing Agreement is not received back. Eventually, also return costs at the customer's expense (regardless of delivery terms).

Own declaration in the UK

If DHL is not handling the import clearance, it is essential for the customer to ensure that the customs broker is authorized to clear goods at the Port of Immingham and utilizes the Destin8 customs clearance software. Engaging another customs agent in Great Britain is only permissible for direct deliveries, such as those facilitated by the DHL Euroline service

Ireland and Northern Ireland

Ireland, as part of the EU, and Northern Ireland, as part of the EU's customs union, are not subject to customs requirements. However, supporting documents are still necessary due to the transit through Great Britain.

Canary Island

The Canary Islands are not part of the EU tax area, which means that shipments to this destination need to be declared. Supporting documents are required, similar to any shipment undergoing customs procedures.

DHL may need to issue a T2LF document regarding the goods origins and status. To facilitate this, a signed power of attorney needs to be obtained.

Additionally, there is a requirement to fill out a form specifically related to non-recyclable plastic, regardless of the type of goods being shipped.

To ensure compliance and obtain the necessary documents for the power of attorney and non-recyclable forms, please contact customer service before the transportation process.

Cyprus

For goods being shipped to Cyprus, an invoice and packing list are required to issue a T2L document. This is necessary to prove the status of the goods within the EU upon arrival in Cyprus.

Duty, VAT and charges based on delivery term

Delivery terms determine the responsibility and payment of specific costs. It is crucial to ensure clarity and agreement between the seller and buyer regarding the delivery terms before transportation. If the buyer is accountable for duty and VAT, it is advisable to use the Delivered at Place (DAP) delivery term.

Please note that corrections to delivery terms, particularly concerning duty and VAT, should be avoided whenever possible, as they may be challenging to change afterwards in certain cases.

For current prices for our value added services, visit dhl.se/Freight.

Delivery terms FCA, CIP, CPT and DAP

In accordance with Incoterms, the seller/sender is responsible for export clearance meanwhile the buyer/receiver holds the responsibility for customs clearance, as well as VAT and duty, in the destination country. Additional surcharges in the destination country may apply based on factors such as the type of goods, terms and conditions, and regulations specific to that country.

The customer is charged for the Value Added Service of Export declaration and the surcharge Export forwarding.

Delivery term DDP

Under the delivery terms DDP and in accordance with Incoterms, the seller/sender is responsible for the export and usually the import, including VAT and duty in the destination country. DHL Freight uses the variant DDP excl. customs and VAT as basis, meaning that the receiver is responsible for VAT and duty unless otherwise agreed. The exception is the United Kingdom, where the sender is responsible for VAT and duty in accordance with DDP. Other fees and surcharges may be incurred at the expense of the recipient or the customer, such as terminal storage fee and transit costs.

The customer is charged for the Value Added Services of Export declaration and Import Declaration and the surcharge Export forwarding.

Incorrect documents

In the event that the required documents are not provided, reminders will be sent to the customer, and surcharges will be applied in accordance with our Price list. If the necessary documents are not ultimately provided, the shipment may be returned at the customer's expense.

Checklist before transport

Shipment to Switzerland

- * Make sure correct supporting documents (Invoice etc.) are sent.
- * If proof of origin are used and customs authorization number is missing: send original documents by post.
- * If EUR.1 is used: send original document (that is stamped by customs) by post.

Shipment to Great Britain

- * Make sure correct supporting documents (Invoice etc) are sent.
- * If more than 10 goods items or if many of same harmonized code: A breakdown and summarization is needed.
- * Make sure that contact details to consignee in Great Britain are shared in order to arrange proof of attorney and a price agreement.

Shipment to Turkey

- * Make sure correct supporting documents (Invoice etc.) are sent.
- * If A.TR is used: Sent stamped documents to consignee.

Shipment to the Canary Island

- * Make sure correct supporting documents (Invoice etc.) are sent.
- * Contact our customer service in order to:
 - Arrange a power of attorney to DHL in order to issue proof (T2LF) of the goods origin.
 - Receive a form to fill in regarding non-recyclable plastic.

Shipments to other countries subject for customs

- * Make sure correct supporting documents (Invoice etc.) are sent.